

ANNEX A

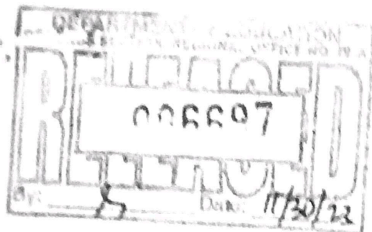
No.: 813 5 071



Republic of the Philippines
Department of Education

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	CHINITA A. TOLENTINO
Position/Designation	PSDS - EAST DISTRICT
Purpose of Travel (must be supported by attachments)	TO PARTICIPATE THE ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0 (E-SHDP 2.0) COLLOQUIUM
Host of Activity	REGION IV - A CALABARZON
Inclusive Dates	December 11-13, 2023
Destination	RELC-NEAP, MALVAR BATANGAS
Fund Source	LOCAL FUNDS
<p><i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i></p> <p> <u>CHINITA A. TOLENTINO</u> <i>cm</i> Name and Signature of Requesting Employee </p> <p style="text-align: right;"> <u>December 1, 2023</u> Date </p> <p><i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i></p> <p> <u>JOSEPHINE T. NATIVIDAD</u> Name and Signature of Recommending Authority </p> <p style="text-align: right;"> <u>December 1, 2023</u> Date </p> <p>APPROVED</p> <p> <u>SUSAN DL. ORIBIANA, CESO V</u> <i>JS</i> Name and Signature of Approving Authority </p> <p style="text-align: right;"> <u>December 1, 2023</u> Date </p>	



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM 2023-711

23 November 2023

Regional Memorandum
No. 711 s. 2023

**ENHANCED SCHOOL HEADS DEVELOPMENT PROGRAM 2.0
(E-SHDP 2.0) COLLOQUIUM**

To: **Schools Division Superintendents**

1. In order to evaluate the change of participants' behavior and their application of learning gained from the Theoretical Phase of Enhanced School Heads Development Program 2.0 (E-SHDP 2.0), this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP R), will conduct the **E-SHDP 2.0 Colloquium** on **December 11-13, 2023** at **RELC-NEAP, Malvar, Batangas**.
2. The activity aims to:
 - a. evaluate participants' application of learning gained from the Theoretical Phase as reflected in their WAPs;
 - b. provide participants with opportunity to share their WAP implementation milestones and initial gains; and
 - c. share comments and suggestions for the improvement of WAP
3. **Opening program** is scheduled on **December 07, 2023** at **10:30 a.m. via MS Teams**. Meeting link will be sent to the participants' email addresses. In the same manner, another **virtual orientation for evaluators** is scheduled on the same day at **2:00 p.m.**
4. Participants shall arrive at RELC-NEAP at 7:00 a.m. (for AM session) or 12:00 n.n. (for PM session) on their assigned days, stay at the holding area, and wait for their turn to present. They shall wear formal business attire during the colloquium and are highly encouraged to prepare the soft copies of the WAP Completion Report and the 5-minute video presentation saved in a flash drive.




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Certificate No. PHP QMS
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5. Attached hereto are the following:
 - a. Guidelines for the Conduct of Colloquium
 - b. List of Regional Program Management Team
 - c. List of Evaluators
 - d. List of WAP Implementers (Batches 1-3)
6. Meal provisions for participants in AM session are breakfast and AM snacks while lunch and PM snacks are for participants in PM session.
7. Meals of the participants and the board and lodging of Regional PMT and evaluators shall be charged against the Regional HRD Funds, while their travel expenses shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
8. For relevant queries or clarifications, please contact Ms. Jisela N. Ulpina, OIC-Chief or Mr. Bryan A. Pobe, Education Program Supervisor of HRDD-NEAP R, through email at hrd.calabarzon@deped.gov.ph.
9. Immediate dissemination of this Memorandum to all concerned is earnestly desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director